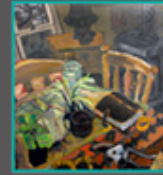


**B D A S**



# Bowral & District Art Society Inc

ABN 86 792 964 696

1 Short Street (PO Box 144) Bowral NSW 2576

Phone (02) 4861 4093

Email: office@bdasgallery.com Website: [www.bdasgallery.com](http://www.bdasgallery.com)

## Gallery Hire Contract 2017

This is an agreement between:

**BDAS**

Bowral & District Art Society, Inc.

and

Name: .....

Address: .....

.....

Phone: (h)..... (Mob).....(email).....

for an exhibition at BDAS Gallery, 1 Short Street, Bowral.

The gallery is booked for ..... Week(s). **NB: Week begins 9.00am Wednesday, ends following Tuesday 6.00pm.**

From Wednesday: ..... To Tuesday: .....

The opening is to be held on (date) .....at .....(am/pm)

**The exhibition will be open to the public from Date:.....until .....**

Opening hours: 10am – 4pm

The exhibition will be titled: .....

Names of group or artists contributing to the exhibition:.....

.....

.....

Please turn over for Terms of Contract

**TERMS OF CONTRACT:**

1. Gallery charges are \$600.00(GST inc.) per week, plus \$150.00 refundable Bond. Bond is required to cover lost keys, cleaning, breakages and security call-outs.
2. Exhibitor/s to pay \$150 deposit on submission of this contract.  
The deposit shall be forfeited if the Exhibition is cancelled less than four (4) months prior to the hire date.  
THE BALANCE AND \$150 REFUNDABLE BOND IS DUE SIX WEEKS PRIOR TO EXHIBITION.
3. All individual exhibitors are required to be members of the BDAS.
4. Exhibitor/s have use of the Gallery only and the BDAS Committee retain the right to have access to the office during the term of this contract.
5. Gallery hire rate of \$600 per week includes: hire of gallery, administration costs and use of credit card facilities.
6. The Security System is the responsibility of the Exhibitor/s during their hire of the Gallery. Any call out fees charged by the Security firm will be subtracted from the Bond if the alarm is incorrectly set.
7. The exhibitor/s must remove all unsold works from the gallery by the scheduled closing date.
8. If alcohol is to be served at the opening then a current holder of Responsible Service of Alcohol Certificate must be present.
9. 1.5% surcharge on all arts sales coming through the credit card & Eftpos facilities

**These terms and conditions of use must be read and adhered to by all users of the gallery including each member of a group.**

Signature of hirer (s): \_\_\_\_\_ Date: \_\_\_\_\_

.....  
 .....

For BDAS: \_\_\_\_\_ Date: \_\_\_\_\_

<u>OFFICE USE ONLY</u>		
<b>DEPOSIT \$150</b>	DATE PAID:.....	PAYMENT DETAILS.....
INVOICE NO: .....	BALANCE of \$.....	DATE DUE: .....
BALANCE PAID:.....	PAYMENT DETAILS: .....	
REFUND AMOUNT \$ .....	DATE SENT:.....	